

MINUTES

Meeting: MELKSHAM AREA BOARD
Place: Assembly Hall - Melksham Assembly Hall, Market Place, Melksham
Date: 15 October 2014
Start Time: 6.40 pm
Finish Time: 7.25 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard (Chairman), Cllr David Pollitt and Cllr Jonathon Seed (Vice Chairman) and Jane Scott OBE

Wiltshire Council Officers

Maggie Rae – Corporate Director
Alison Sullivan – Community Area Manager
Kevin Fielding – Democratic Services Officer
Sharon Smith – Communications Officer

Town and Parish Councils

Melksham Town Council – Bruce Sanders
Melksham Without Parish Council – John Glover
Atworth Parish Council – Maureen Weston & Effie Gale-Sides
Keevil Parish Council – Myra Link
Seend Parish Council – Joan Savage
Steeple Ashton Parish Council – Geoff Hyatt

Partners

Wiltshire Police – Inspector Matt Armstrong
Office of the Police & Crime Commission – Sean Cooper

Total in attendance: 73

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the meeting of the Melksham Area Board and thanked everybody for attending the preceeding Health Fair.</p> <p>The following Chairman's Announcement which were covered in the agenda pack was noted:</p> <ul style="list-style-type: none"> • Changes to the Electoral Registration System.
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Roy While and Mike Franklin – Wiltshire Fire & Rescue Service.</p>
3	<p><u>Minutes</u></p> <p>Decision</p> <ul style="list-style-type: none"> • The minutes of the meeting held on Wednesday 18 June 2014 were agreed as the correct record.
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Newleaze Community Asset Transfer</u></p> <p>The Area Board was asked to consider an application submitted by Steeple Ashton Parish Council for the transfer of Newleaze play area, Steeple Ashton.</p> <p>Decision</p> <ul style="list-style-type: none"> • That the Melksham Area Board approves the transfer subject to the matters referred to in paragraph 9 of the report, pages 11-23 of the 15th October 2014 agenda pack.
6	<p><u>Member Updates</u></p> <p>Local Youth Network (LYN) Cllr Jon Hubbard introduced Ceri Evans, who was the newly appointed Community Youth Officer for the Melksham Community area.</p>

The Community Youth Officer would work with the young people and the Area Board to deliver the community-led model for the provision of positive activities for young people in the Melksham community area.

It was agreed that a Youth Management Board be set up.

Decision

- **That the Melksham Area Board sets up a Youth Management Board, which would work as a sub-group of the Melksham Area Board.**
- **The Youth Management Board would comprise of 10 members, including 2 youth members.**

Children and Young Peoples Network

Cllr Jon Hubbard advised that the group had recently met for its first meeting at the Melksham Town Hall, the meeting had been well attended with good feedback.

Economy

Cllr Roy While was unable to attend the meeting.

Health

Cllr Pat Aves advised that a Health & Wellbeing event was to be held at the Melksham Town Hall, all were welcome to attend.

Transport

Cllr Terry Chivers advised the Melksham Community Area Partnership had carried out an audit of the bus stops in Melksham. This audit had highlighted the lack of time tables and poor cleanliness of many of the bus stops.

That the bus stops on Bowerhill had now been cleaned.

Cllr Chivers was now working to get time tables in the bus stops.

It was agreed that Melksham Community Area Partnership should be congratulated for its work on the bus stop audit.

That the MCaP cycling group were looking at the issue of "safe transport for all".

Read Easy

Cllr David Pollitt advised that the group had met for its first meeting and were now about to set up a management committee and planning a second meeting.

	That volunteers were needed for this worthwhile initiative.
7	<p><u>Partner Updates</u></p> <p>Written updates were noted from any of the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police. • Melksham Town Council. • Melksham Senior People's Forum. • Community Operations Board (COB.)
8	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p>Decision Shaw Village Hall - Lighting upgrade awarded £1084.00.</p> <p>Decision Bulkington Remembers awarded £650.00.</p> <p>Decision Melksham United Church, Parent & Toddler Group awarded £1,155.00.</p> <p>Decision Melksham Town Council – Bus Shelters awarded £3,378.00. <i>Cllr Chivers requested that these bus shelters contained up to date timetables in them.</i></p> <p>Decision Keevil Parish Council, Banfield Recreation Ground improvement project awarded £1,725.00.</p> <p>The Chairman reminded the meeting that the Area Board still had funds available to allocate to organisations looking for grant funding for their projects.</p>
9	<p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
10	<u>Close</u>